

CMRS BOARD MEETING
March 25, 2004
CMRS BOARD OFFICE 21 MILLCREEK PARK

Present: David Lucas, Richard Guittar, Forest Skaggs, Rob South, Laura Phipps, John Patterson, Major Sonny Cease, Jennifer Jackson (Staff), Vicki LoBiondo (Staff), Dee Hopper (conference call)

- I. Chair, Laura Phipps called the meeting to order at 1:05 p.m.
- II. Approval of Minutes
Minutes from January 22, 2004 were reviewed and amended. Forest Skaggs made a motion to approve the minutes as amended. Richard Guittar seconded. All were in favor.
- III. Audit Update – Roy Hunter, CPA from Carpenter, Mountjoy and Bressler (CMB)
The audit report for the PSAPs and the board administrative account for state fiscal years 2001 and 2002 were presented to the board. Some discussion followed regarding the selection process for auditing PSAPs and the 3 exceptions noted in the audit for the PSAP portion of the audit. The auditors agreed to provide detail regarding the exceptions. John Patterson will send a letter to PSAPs informing them of the exceptions. There were no exceptions noted in the audit of the board administrative account.

Roy Hunter for CMB presented an audit Proposal for the up coming audit of fiscal years 2003 and 2004. After some discussion, David Lucas made a motion to accept their proposal for the next cycle and for John enter in negotiations for a contract to be reviewed by the board at the next meeting. Rob South seconded. All were in favor.
- IV. Bellsouth Proposal – Pam Slagle and Bruce Balm were present to discuss the proposal from Bellsouth to provide the infrastructure to transfer 911 calls with data between PSAPs. After some discussion David Lucas made a motion for the Board to fund the infrastructure but that the PSAPs would be responsible to pay the per trunk \$51 cost. David then amended his motion to say that after 2 years the cost of the infrastructure would revert back to the PSAPs. John Patterson seconded and the motion carried. The two year cost to the board is \$28, 173.72.
- V. PSAP Certification Committee – Forest Skaggs
No Report
- VI. Cost Recovery Committee – The committee met today and discussed plans from Alltel, AT&T and Bluegrass Cellular, a plan from Sprint was deferred until the next meeting. Richard Guittar made a motion that the board approve phase II plans from AT&T, Alltel and Bluegrass Cellular as submitted. John Patterson seconded, Rob South abstained, the motion carried.

The cost recovery committee also discussed an issue regarding the collection of CMRS fee from prepaid service. Tracfone has stopped remitting the surcharge and believes the statute does not apply to their business. John Patterson will contact the Attorney General's office for an opinion on this issue.

The cost recovery committee discussed the change in tariffs regarding cost recovery plans. Richard Guittar made a motion that if cost recovery plans were changing only because of subsequent tariff changes that they need not submit an amended plan, David Lucas seconded and the motion carried.

The cost recovery regulation was discussed and the committee would like to add audit costs as a recoverable cost for carriers, and would like to have carriers notify the board office as to who can submit invoices. David Lucas made a motion to revise the cost recovery regulation as outlined, Rob South seconded and the motion carried.

A letter was received from T-Mobile stating that they will no longer be seeking cost recovery after their invoice for February 2004. John Patterson will send a letter in response noting receipt of the letter.

- VII. PSAP Phase II Committee – David Lucas began a discussion regarding the Bluegrass Area Development District (BADD) proposal for map integration. David made a motion to accept BADD proposal for the first year at \$150,000.00, John Patterson seconded and the motion carried.

There was a discussion regarding the Phase II certification data sheet and revenue/expenditure report. David Lucas made a motion to approve the forms as amended, Forest Skaggs seconded and the motion carried.

It was suggested that a session at KENA/APCO conference in September be devoted to education regarding these certification forms.

- VIII. Cost Recovery Invoices – John Patterson

Invoices received from Alltel, T-Mobile, Cingular and Bluegrass Cellular in the amount of \$718,501.73. John Patterson made a motion that the board approve payment to the carriers mentioned in the amount of \$718,501.73, Forest Skaggs seconded and the motion carried.

- IX. Financial Report – Jennifer Jackson noted that the financial report is in the packet on pages 30-32 a short discussion followed.

- X. Administrator's Report – John Patterson informed the board of revised travel policy regarding submitting meal receipts for reimbursement.

John also gave a brief update on the legislation of interest to the CMRS Board.

There was a discussion regarding the hiring of a GIS technical staff person. David Lucas made a motion for John to start the process to hire a GIS professional, Rob South seconded and the motion carried. There was some discussion regarding a salary range of \$40,000 to \$50,000 and the process of interviewing, possibly creating an interview committee.

A proposed budget was presented and a short discussion followed, Rob South suggested maybe looking at more conservative revenue forecast probably even keeping the revenue flat.

Laura Phipps made a motion to adjourn at 5:22 p.m. John Patterson seconded. All were in favor.

NEXT MEETING IS MAY 27, 2004